

# **Privacy Policy**

#### 1. Introduction

**Denison Gas Limited ACN 625 883 561** (Company) is committed to protecting the privacy of individuals' "Personal Information".

The Company is bound by the *Privacy Act 1988* (Cth) (**Act**) and the Australian Privacy Principles (**APPs**) contained in the Act. This Privacy Policy reflects the APPs and sets out the principles that the Company will follow in collecting, using, holding, disclosing, disposing of, and otherwise managing an individual's Personal Information.

A copy of the Australian Privacy Principles may be obtained from the website of The Office of the Australian Information Commissioner at <a href="https://www.aoic.gov.au">www.aoic.gov.au</a>

# 2. What is "Personal Information" and why does the Company collect it?

Personal Information is information or an opinion that identifies an individual or an individual who is reasonably identifiable, whether true or not and whether the information or opinion is recorded in material form.

The Company may collect personal information about an individual in a variety of ways, including where an individual communicates with the Company in person or electronically, for example when an individual registers shareholdings in the Company's share register, via other forms of communication between the Company and the individual, by telephone and email, by accessing the Company's website <a href="https://www.denisongas.com.au">www.denisongas.com.au</a>, and from third parties.

Examples of Personal Information the Company collects include: names, addresses, email addresses and phone numbers, information from enquiries made and communications between the Company and an individual.

The Company will only collect an individual's Personal Information where the information is reasonably necessary for one or more of the Company's functions, operations or activities or to comply with the law. The kinds of Personal Information collected and held, how that information is collected and held and the purposes for which that information will be collected, held, used and disclosed will depend on the circumstances. The Company may also use an individual's Personal Information for secondary purposes closely related to the primary purpose, in circumstances where such use or disclosure would reasonably be expected.

When the Company collects Personal Information from an individual it will, where appropriate and where possible, explain to that individual why the Company is collecting the information and how the Company plans to use it.



### 3. Disclosure of Personal Information

An individual's Personal Information may be disclosed in a number of circumstances including the following:

- the purpose for which it was collected in the first instance;
- any related purpose for which it would be reasonably be expected to be used or disclosed;
- third parties where the relevant individual has consented to the use or disclosure; and
- where required or permitted by law.

#### 4. Third Parties

Where reasonable and practicable to do so, the Company will collect an individual's Personal Information only from that individual. However, in some circumstances, the Company may be provided with information by third parties, such as third party service providers. In such case, the Company requires its service providers to keep the Personal Information confidential and not use it for any purpose other than performing those services.

The Company may also receive third party Personal Information from its employees and contractors, including details of family members and next of kin.

## 5. Security of Personal Information

The Company will take reasonable steps to ensure that the Personal Information it holds is stored in a manner that reasonably protects it from misuse and loss and from unauthorised access, modification or disclosure.

The Company implements physical and electronic measures to protect Personal Information. Please note however, that the internet is not a secure environment and although all care is taken, the Company cannot guarantee the security of information provided to it via electronic means.

When an individual's Personal Information is no longer needed for the purpose for which it was obtained, the Company will take reasonable steps to destroy or permanently de-identify that Personal Information, subject to any legal obligation to keep the Personal Information for any required period of time.

#### 6. Access to Personal Information

An individual may access the Personal Information the Company holds about that individual and may update and/or correct it, subject to certain exceptions. If an individual wishes to access his/her Personal Information, please contact the Company's Company Secretary in writing.

In order to protect individual's Personal Information, the Company may require identification from a person seeking access before releasing the requested information in order to verify the individual's identity.

## 7. Updating Personal Information

It is important to the Company that all Personal Information is up to date. The Company will take reasonable steps to make sure that an individual's Personal Information is accurate, complete and up to date. If an individual finds that the information the Company has is not up to date or is inaccurate, please advise the Company's Company Secretary as soon as practicable so we can update its records.



## 8. Policy Updates

This Policy will be reviewed by the Company from time to time to determine its appropriateness to the needs of the Company and, if required, be amended to suit the requirements of the Company and adherence to the law.

This Policy and any updates are available on the Company's website www.denisongas.com.au

## 9. Privacy Policy Complaints and Enquiries

If you have any queries or complaints about the Company's Privacy Policy and practices or any Personal Information that may have been collected, used or disclosed by the Company, please refer the matter to the Company's Company Secretary on 02 9419 7657.

VER*	Approved By	Approval Date
0	The Board	07/03/2022

Application: This policy applies to the Denison group companies, including Denison Gas Limited and its subsidiaries Denison Gas (Queensland) Pty Ltd, Denison Renewables Pty Ltd and Denison Petroleum Services Pty Ltd.